

Commercial Poultry RFQ Checklist (2026)

Use this checklist to confirm your project is RFQ-ready before inviting suppliers. Vendor-neutral. Buyer-first.

1. Pre-Planning

- Bird type, population, and phase plan defined (broiler / layer / breeder / hatchery).
- Land secured; soil bearing and hydrology tested.
- Grid power confirmed with kVA capacity and connection quote.
- Water source volume and quality tested (potability, hardness, iron).
- Environmental, zoning and construction permits scoped.
- Offtake or route-to-market letter of intent in place.
- Preliminary financial model with three scenarios (conservative / expected / optimistic).

2. Technical Package Definition

- Masterplan drawing with house dimensions and site layout.
- Scope split into packages with clear interface boundaries (civil, structure, ventilation, feeding, drinking, climate control, electrical, hatchery, feed mill, biosecurity).
- Performance targets per package (FCR, ADG, mortality %, uniformity, hatchability, air exchange rate, static pressure).
- Climate design brief matched to local climate zone (tunnel airflow, pad sizing, controller logic).
- Automation and controller integration requirements documented (Modbus / API / cloud).
- Spare parts strategy and service coverage requirements.

3. Commercial Terms

- Incoterms selected (EXW / FCA / FOB / CIF / DAP / DDP).
- Currency, hedging and payment schedule pre-agreed with treasury.
- Delivery lead time and site readiness milestones defined.
- Warranty, performance bond and liquidated-damages clauses drafted.
- Commissioning, training and handover obligations specified.
- Applicable standards referenced (ISO 9001, IEC, EU / USDA welfare, local biosecurity code).

4. Supplier Shortlist & Process

- Shortlist of 3–5 qualified suppliers per package (never one, never twenty).
- Reference projects requested and verified.
- Financial health check completed on shortlisted suppliers.
- Q&A; window and firm submission date in the calendar.
- Evaluation matrix agreed before bids arrive (weighting: technical, commercial, service, risk).

- Confidentiality / NDA in place with all bidders.

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